

Lavaca-Navidad River Authority

Minutes of April 15, 2020

Board Meeting

A meeting of the Lavaca-Navidad River Authority Board of Directors was held on Wednesday, April 15, 2020 at 7:30 a.m. through video teleconference. Board members present in the teleconference were President Kubecka, Directors Adelman, Parker, Aimone, Johs, Kucera, Steffek, and Taylor, and LNRA Staff: Brzozowski, Anders, Gregory, Hartl, Martin, Pearson, Terry, Clark, Crenshaw, and Sklar. Bill Dugat of Bickerstaff Heath Delgado Acosta LLP and Mike Reedy and Jason Afinowicz of Freese and Nichols was also present via video conference.

President Kubecka called the meeting to order.

Public Comments

There were no public comments.

General Manager's Report

Brzozowski reported on the following:

- General Manager's Quarterly Report as of March 31, 2020
- LNRA Scholarship Program
- LNRA Community Development Partnership Program
- Community Education Center Project Update
- Personal Financial Statements due April 30, 2020
- LNRA Impacts and Response to COVID-19 Pandemic

Consent Agenda

President Kubecka called for questions or comments to the Consent Agenda items as follows:

1. Consider approval of Board meeting minutes of March 18, 2020 and act as necessary.
2. Consider acceptance of March 2020 financial statements and act as necessary.
3. Consider approval of invoices for payment and act as necessary.
4. Consider approval of Investment Report as of March 31, 2020 and act as necessary.

Gregory briefed the Board on the activity of investments as reported on the Quarterly Investment Report as of March 31, 2020. TexPool investments earned an average rate of 1.40% for the quarter. The Board was presented a copy of the quarterly report for their review.

Director Adelman moved to approve the Consent Agenda items 1-4 as presented. Director Johs seconded the motion. Motion passed.

Regular Agenda

Agreement between LNRA and TWDB

Brzowski briefed the Board on the proposed Agreement between LNRA and Texas Water Development Board (TWDB) for a volumetric survey of Lake Texana. The fee is not to exceed \$57,500.00. Funds are available in the reserve contingency fund. The Board was presented a copy of the proposed agreement for their review.

Director Johs moved to approve the proposed Agreement between LNRA and TWDB as presented. Director Steffek seconded the motion. Motion passed.

Proposed Revisions to the LNRA Employee Information Manual

Brzowski briefed the Board on the proposed revisions to the LNRA Employee Information Manual to comply with the Families First Coronavirus Response Act (FFCRA). The FFCRA has created emergency FMLA and emergency paid sick leave available. This temporary policy is in effect from April 1, 2020 until December 31, 2020. The Board was presented a copy of the proposed revisions to the LNRA EIM for their review.

Director Adelman moved to approve the proposed revisions to the LNRA Employee Information Manual as presented. Director Steffek seconded the motion. Motion passed.

East Delivery Valve Replacement

Brzowski briefed the Board on the plan to replace the control valves at Pond B flowing to Formosa. LNRA will engage Mercer Construction (\$35,000) to assist with the replacement of the valves and prepping of the vault. Lewing Metal Buildings (\$30,000) will construct a galvanized metal building covering the vault. This cost will also include the purchase and installation of a chain hoist system to be mounted inside the new building.

Funds are available in the East Delivery System operating budget.

Director Johs moved to approve the expenditure for contract labor and vault modification to accommodate EDS valve replacement as presented. Director Parker seconded the motion. Motion passed.

Replacement of Auxiliary Diesel Generator

Brzowski briefed the Board on the need to replace the auxiliary diesel generator at the LNRA Main Office. Bids were solicited and a copy of the bid summary is attached to the minutes. The General recommends accepting the bid from Southern Plains Power for \$52,200.00. Funds are available in the reserve contingency fund.

Director Parker moved to approve purchase of the replacement auxiliary generator at LNRA Main Office as presented. Director Taylor seconded the motion. Motion passed.

Review of LNRA Ordinance No. 1

Brzowski presented the Board with a draft copy of the revised LNRA Ordinance No. 1. He asked the Board to review the Ordinance and proposed revisions and/or recommendations would be discussed at the May Board meeting.

No action was taken.

Community Education Center Project

Brzowski informed the Board that the agreed upon extended contract completion date of the contract between LNRA and Gourley Contractors for the Community Education Center was April 12, 2020. At the February Board meeting, the Board approved to extend the contract completion date to April 12th based on the additional time (65 days) considered. LNRA's grant deadline for completion is July 31, 2020.

The General Manager recommends adjusting the contractor's substantial completion date as June 15, 2020 and final completion June 30, 2020.

Director Taylor moved to approve the contractor's substantial completion date as June 15, 2020 and final completion June 30, 2020, of the Community Education Center, as recommended by the General Manager. Director Adelman seconded the motion. Motion passed.

Briefing on Lake Texana Yield Enhancement Project

The Board was presented a copy of the Lake Texana Yield Enhancement Project Status Report as prepared by Freese and Nichols.

Meeting adjourned at 8:16 a.m.

Ronald Kubecka
President

Terri Parker
Secretary-Treasurer