

## **Lavaca-Navidad River Authority**

### **Minutes of March 18, 2020 Board Meeting**

A meeting of the Lavaca-Navidad River Authority Board of Directors was held on Wednesday, March 18, 2020 at 7:30 a.m. in the Board Meeting Room of the Lavaca Navidad River Authority Office Complex, 4631 FM 3131, located approximately seven (7) miles east of Edna, Jackson County, Texas off FM 3131. Board members present were President Kubecka, Directors Adelman, Parker, Johs, Kucera, Sachtleben, Steffek, and Taylor, and LNRA Staff: Brzozowski and Gregory. Also present was John Meng of the Jackson County Herald Tribune. Bill Dugat of Bickerstaff Heath Delgado Acosta LLP was present via conference call.

President Kubecka called the meeting to order.

### **Public Comments**

There were no public comments.

### **General Manager's Report**

Brzozowski reported on the following:

- Community Education Center Grant Project Update
- Meeting with Freese and Nichols regarding spillway stoplog storage
- Texana Church Roof Replacement Update
- LNRA Web Page Project
- Texas Ethics Commission Personal Financial Statements due April 30, 2020
- COVID-19 Briefing
- Texana Road Crossing Rehabilitation
- 3131 Tx DOT Construction Project
- Presentation of plaque to Scott Sachtleben, Board Member, for his service 2013-2020

### **Consent Agenda**

President Kubecka called for questions or comments to the Consent Agenda items as follows:

1. Consider approval of Board meeting minutes of February 19, 2020 and act as necessary.
2. Consider acceptance of February 2020 financial statements and act as necessary.
3. Consider approval of invoices for payment and act as necessary.

Director Adelman moved to approve the Consent Agenda items 1-3 as presented. Director Steffek seconded the motion. Motion passed.

## **Regular Agenda**

### **Capital Improvement Fund Expenditures**

The Board was presented a copy of proposed capital improvement expenditures for their review as follows:

Network Refresh – Server Replacement \$ 75,575.00

Includes installation and setup

Aggregate for Repaving Project \$ 25,000.00

Includes Main Office, Spillway Parking Lot, East Pump Station, Simons Boat Ramp

In accordance with LNRA Board Policy 304 – Procurement, bids were solicited for the above proposed expenditures.

Director Parker moved to approve the proposed capital improvement fund expenditures as presented. Director Taylor seconded the motion. Motion passed.

### **Health and Welfare Benefits Consulting Services**

Brzowski briefed the Board on the proposed health and welfare benefits consulting services. LNRA solicited Requests for Qualifications for Benefits Consulting Services. The scope of services would support LNRA's employee benefit plans including medical, dental, pharmacy, and vision.

The Consultant's Scope of Work would include analyzing LNRA's existing plans and identify or develop cost-saving alternative benefit strategies and plans. Once a provider is selected, the Consultant would act as liaison between LNRA and the insurance provider, providing day-to-day consultation on plan interpretation and problem resolution.

Three (3) consulting firms submitted Request for Qualifications. The Board was presented copies of each for their review.

Management recommends engaging Hub International Limited for health and welfare benefit consulting services up to a cost of \$35,000.00. Funding is available in the General Fund budget.

Director Adelman moved to approve engaging Hub International Limited for health and welfare benefit consulting services up to a cost of \$35,000.00 as recommended by Management. Director Johs seconded the motion. Motion passed.

### **Professional Services List**

Brzowski briefed the Board on the proposed revisions to the LNRA Professional Services List. The General Manager recommends adding Hub International for health and welfare benefit consulting.

Director Parker moved to approve the revised LNRA Professional Services List as presented. Director Taylor seconded the motion. Motion passed.

### **Reallocation of Capital Improvement Funds**

Brzowski briefed on the proposed reallocation of capital improvement funds. Funds were reallocated to accommodate the Texana Road Crossing Rehabilitation Project (\$200,000.00) which is considered a priority.

Director Taylor moved to approve the reallocation of capital improvement funds as presented. Director Kucera seconded the motion. Motion passed.

### **Proposed Reserve Contingency Fund Expenditures**

Brzowski briefed the Board on the proposed reserve contingency fund expenditures. The Board previously approved fund balance allocations for these purchases as follows:

#### **Vehicle and Equipment Replacement**

MAXXD T8X 102"x24" Power Equipment Tilt Trailer	\$ 10,752.50
5th Lake Tandem Aluminum Trailer to fit Airboat	\$ 5,200.00

#### **Recreation**

Commercial Popcorn Machine	\$ 979.00
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#### **Wastewater Treatment Plant**

Reimburse WWTP Budget for expenditure	\$ 4,000.00
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In accordance with LNRA BOARD POLICY 304 – PROCUREMENT, bids were solicited for the above proposed expenditures as applicable.

Director Johs moved to approve the proposed reserve contingency fund expenditures as presented. Director Taylor seconded the motion. Motion passed.

### **LNRA Strategic Resource Management Plan**

Brzowski briefly reviewed with the Board the LNRA Strategic Resource Management Plan. The Plan was last updated in 2016. The Board was presented a copy of the current Plan for their review. The Board agreed to schedule a meeting after their review to recommend additions/revisions to the current Plan.

### **Purchase and Sale Contract between LNRA and Formosa**

The Board discussed the Purchase and Sale Contract between LNRA and Formosa Plastics and the associated timeline. The Board was presented copies of the Contract, timeline, Amendment #3 between LNRA and Formosa, and information pertaining to the proposed land purchase from Formosa for their review.

Director Sachtleben moved to authorize the General Manager to proceed with purchase of the property under contract with Formosa and to amend the Purchase and Sale Contract if necessary, to facilitate the purchase. Director Adelman seconded the motion. Motion passed.

**Briefing on Lake Texana Yield Enhancement Project**

The Board was presented a copy of the Lake Texana Yield Enhancement Project Status Report as prepared by Freese and Nichols.

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Ronald Kubecka  
President

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Terri Parker  
Secretary-Treasurer