

Lavaca-Navidad River Authority

Minutes of May 18, 2016 Board Meeting

A meeting of the Lavaca-Navidad River Authority Board of Directors was held on Wednesday, May 18, 2016 at 7:30 a.m. in the Board Meeting Room of the Lavaca Navidad River Authority Office Complex, 4631 FM 3131, located approximately seven (7) miles east of Edna, Jackson County, Texas off FM 3131. Board members present were President Kubecka, Directors Adelman, Johs, Martin, Muegge, Parker, Sachtleben, Steffek, and Taylor and LNRA Staff: Brzozowski, Anders, Gregory, Martin, Janak, Pearson, and Crenshaw. Also present was Bill Dugat of Bickerstaff Heath Delgado Acosta LLP and Ginger Horn of Terracon.

President Kubecka called the meeting to order.

Public Comments

There were no public comments.

General Manager's Report

Brzozowski reported on the following:

- Spillway Gate Rehabilitation Project Update
- Mary Rhodes Phase II Pipeline Operation and Maintenance Agreement Update
- Capital Improvement Fund
- Delivery Point #3 – Formosa Expansion Project
- LNRA Accounting Software
- Lavaca Regional Water Planning Group Meeting – May 24th
- Jackson County Ag Day – May 18th
- Devers Creek, Ganado
- Water Rights
- Recreation and Parks Master Plan

Consent Agenda

President Kubecka called for questions or comments to the Consent Agenda items as follows:

1. Approval of Board meeting minutes of April 20, 2016.
2. Approval of Recreation, Fish and Wildlife Committee and Recreation Advisory Committee meeting minutes of February 23, 2016 and April 19, 2016.
3. Approval of LNRA Scholarship Committee meeting minutes of April 26, 2016.
4. Approval of Community Development Partnership Committee meeting minutes of April 28, 2016.
5. Acceptance of April 2016 financial statements.
6. Approval of invoices for payment.

Adelman moved to approve the Consent Agenda as presented. Director Parker seconded the motion. Motion passed.

Reserve Contingency Fund Allocations

Brzowski briefed the Board on the proposed reserve contingency fund reallocations. The Board was presented a copy of the proposed reallocations for their review.

Director Muegge moved to approve the proposed reserve contingency fund reallocations as presented. Director Taylor seconded the motion. Motion passed.

East Delivery System Budget Amendment

Brzowski briefed the Board on the proposed East Delivery System budget amendment for Freese and Nichols professional services for the Formosa Turnout Design project as follows:

Budget Category	Budget Subcategory	Current Budget	Proposed Amendment	Amended Budget
Professional Services	<i>General Engineering Services</i>	20,870.00	38,180.00	59,050.00
Utilities	<i>Electricity</i>	87,701.29	(20,000.00)	67,701.29
Capital Expense		175,000.00	(18,180.00)	156,820.00
	Total	283,571.29	0.00	283,571.29

Director Taylor moved to approve the East Delivery System budget amendment as presented. Director Steffek seconded the motion. Motion passed.

Fleet Vehicle Purchase

Brzowski briefed the Board on the proposed purchase of fleet vehicles for the Pipeline department as follows:

Two (2) 2017 Ford F250

A bid was received from the Buy Board Cooperative Purchasing for the vehicles for \$67,439.50. Funds are available in the Capital Improvement Fund.

Director Martin moved to approve the purchase of fleet vehicles with funds from the Capital Improvement Fund as presented. Director Muegge seconded the motion. Motion passed.

Expenditure for MEC Stall Barn Project

The General Manager recommends to procure hot mix asphalt for placement by LNRA to serve as the footing material for the new stall barn. The cost is approximately 1 ½ times as an earthen alternative material. The asphalt will reduce dust during maintenance operation, therefore saving man hours expended in the cleaning process and is more readily disinfected, reducing pathogens and improving both animal and human health.

Quality Hot Mix from El Campo (the area's supplier for hot mix), submitted a bid for up to 1,100 tons at a price of \$70.00 per ton for a total cost of up to \$77,000. Funding is available in the Environmental/Recreation Fund.

Director Parker moved to approve expenditure for asphalt for the MEC stall barn project as presented. Director Adelman seconded the motion. Motion passed.

Revisions to the Employee Information Manual

Brzowski briefed the Board on the proposed revisions to the Employee Information Manual. The Board was presented a copy of the redlined Manual for their review.

Director Johns moved to approve the revisions to the Employee Information Manual as presented. Director Muegge seconded the motion. Motion passed.

Revisions to LNRA Board Policy 301 and By-Laws

Brzowski briefed the Board on the proposed revisions to LNRA Board Policy 301- Ethics and Conflict of Interest and LNRA By-Laws. The Board was presented a copy of the redlined Policy 301 and By-Laws for their review.

Director Parker moved to approve the proposed revisions to LNRA Board Policy 301 and LNRA By-Laws as presented. Director Taylor seconded the motion. Motion passed.

Briefing on LNRA Strategic Resource Management Plan and Board Policy 601

Brzowski briefed the Board on the proposed revisions to the LNRA Strategic Resource Management Plan and LNRA Board Policy 601- Water Resource Management. The Board was presented a copy of the Management Plan and Board Policy for their review. The Board discussed revisions to the Management Plan and the Board Policy. It was the consensus of the Board to schedule a Board Workshop to discuss revisions to both documents.

Election of Board of Director Officers

President Kubecka informed the Board that the current Board of Director Officer's terms would expire May 31, 2016. He requested nominations for officers.

Director Muegge nominated Director Parker for Secretary-Treasurer. Director Martin seconded the nomination.

Director Martin nominated Director Adelman for Vice President. Director Muegge seconded the nomination.

Director Parker nominated Director Kubecka for President. Director Taylor seconded the nomination.

There were no further nominations. All nominees were elected by acclamation.

Briefing on LNRA Board Committee Assignments

The Board was asked to review the proposed individual assignments, committee structure, and function of each committee. Director Kubecka did not recommend any changes at this time.

The Board meeting adjourned at 9:18 a.m.

Ronald Kubecka
President

Terri Parker
Secretary-Treasurer